



Job Description

About the Company: Shooting Star Native Seeds is a wholesale provider of native prairie grass and wildflower seed.

Position Title: Native Seed Specialist

A **Native Seed Specialist** supports all areas of seed production, seed cleaning, and warehouse operations at Shooting Star Native Seeds.

Responsibilities:

Warehouse: Fills orders by carefully weighing and packaging grass and wildflower seed needed for each order.

Seed Cleaning Plant: Operates seed cleaning equipment that removes foreign matter from native grass and wildflower seed. Monitors and adjusts material flow for optimal processing results. Cleans machinery, screens, and other processing equipment.

Seed Production: Assists with site preparation, plant installation, maintenance, and management of native grass and wildflower fields and plots. Operates harvesting equipment and harvest seed by hand.

Contributes to team effort by completing other duties as assigned.

Skills and Qualifications:

- Hard-working, self-starting, and willing to learn on the job
- Ability to work independently, with little direct supervision
- Attentive to detail
- Physical labor required: lift 50 lb frequently, and up to 100 lb occasionally. Standing and walking for long periods of the day are necessary. Distance walked may frequently exceed several miles per day.
- Ability to work outside in the elements
- Experience using power tools (mowers, chainsaws, etc.) and manual tools (clippers, etc.)
- Possesses a clean driving record and valid driver's license
- Flexible in scheduling, including additional hours during busy seasons

Job Status: Nonexempt, Regular, Full Time

Reports to: Manager(s)